

Search for Future Leaders in Infrastructure Financing



BIFFL, a leading financier of infrastructure projects in Bangladesh, is looking for young and promising talents, dedicated to engineer growth of the country being a part of its meritorious and dynamic team of management.

Yes! That's you!

MTO/ Officer (Legal) - 1 post

Academic Profile:

Post-graduate/ 4-year integrated Honours degree in Laws from reputed public/ private universities.

Required minimum CGPA: 3.30 out of 4.00 for MTO and 3.00 out of 4.00 for Officer Position.

Other Qualifications:

- *In addition to academic qualification, Candidate must have-*
 - i) Excellent ability in speaking and writing in English and Bengali.
 - ii) Capable of multi-tasking with strong presentation skill.
 - iii) Excellent proficiency in computer literacy and communication.
- *Selection Process:*
 - i) Screening and short-listing of candidate who meet qualifying requirement.
 - ii) Candidate to appear in the competitive written test
 - iii) Interview
 - iv) Final selection and offer

Responsibilities:

- a) To conduct legal due diligence of projects;
- b) To provide in-house legal opinion on various legal issues;
- c) To obtain legal vetting/opinion in relation to the signing of Contract/Agreement;
- d) To liaise with the external counsels in conducting different court cases filed against BIFFL and/or filed by BIFFL;
- e) To coordinate with external legal counsel of BIFFL;
- f) To prepare legal documents for the grant/extension of credit facilities and undertake legal recourse in the event of breach of terms as advised by the management; and
- g) To deal with prospective Borrowers/Partner Organizations and work with the Credit team to get legal and security documents executed by the clients.

Age Limit: 30 Years.

Experience: Fresh graduate.

Compensation:

MTO: Tk. 60,000 (Gross) per month plus other fringe benefits

Officer: Tk. 50,000 per month plus other fringe benefits

- Interested candidates who meet the above criteria are invited to send a full resume, a passport size photograph with a cover letter addressed to the Executive Director & CEO, BIFFL by 11 February 2016 through e-mail to career@biffl.org.bd by mentioning the name of the position in subject line, or by post to BIFFL, 4, Anjuman Mufidul Islam Road, Kakrail, Dhaka-1000.
- Selection will be based purely on merit.
- BIFFL is an equal opportunity employer and strictly maintains non-smoking environment.
- Any kind of persuasion will be automatically disqualify candidature.
- BIFFL reserves the right to accept or reject any application without assigning any reason.



Bangladesh Infrastructure Finance Fund Limited (BIFFL)
(A Company under the Ministry of Finance)