

# Search for Future Leaders in Infrastructure Financing



*BIFFL, a leading financier of infrastructure projects in Bangladesh, is looking for young and promising talents, dedicated to engineer growth of the country being a part of its meritorious and dynamic team of management.*

## Yes! That's you!

**MTO/ Officer (Legal) - 1 post**

### **Academic Profile:**

Post-graduate/ 4-year integrated Honours degree in Laws from reputed public/ private universities.

**Required minimum CGPA:** 3.30 out of 4.00 for MTO and 3.00 out of 4.00 for Officer Position.

### **Other Qualifications:**

- In addition to academic qualification, Candidate must have-
  - i) Excellent ability in speaking and writing in English and Bengali.
  - ii) Capable of multi-tasking with strong presentation skill.
  - iii) Excellent proficiency in computer literacy and communication.
- Selection Process:
  - i) Screening and short-listing of candidate who meet qualifying requirement.
  - ii) Candidate to appear in the competitive written test
  - iii) Interview
  - iv) Final selection and offer

### **Responsibilities:**

- a) To conduct legal due diligence of projects;
- b) To provide in-house legal opinion on various legal issues;
- c) To obtain legal vetting/opinion in relation to the signing of Contract/Agreement;
- d) To liaise with the external counsels in conducting different court cases filed against BIFFL and/or filed by BIFFL;
- e) To coordinate with external legal counsel of BIFFL;
- f) To prepare legal documents for the grant/extension of credit facilities and undertake legal recourse in the event of breach of terms as advised by the management; and
- g) To deal with prospective Borrowers/Partner Organizations and work with the Credit team to get legal and security documents executed by the clients.

**Age Limit:** 30 Years.

**Experience:** Fresh graduate.

### **Compensation:**

**MTO:** Tk. 60,000 (Gross) per month plus other fringe benefits

**Officer:** Tk. 50,000 per month plus other fringe benefits

- Interested candidates who meet the above criteria are invited to send a full resume, a passport size photograph with a cover letter addressed to the Executive Director & CEO, BIFFL by 11 February 2016 through e-mail to [career@biffl.org.bd](mailto:career@biffl.org.bd) by mentioning the name of the position in subject line, or by post to BIFFL, 4, Anjuman Mufidul Islam Road, Kakrail, Dhaka-1000.
- Selection will be based purely on merit.
- BIFFL is an equal opportunity employer and strictly maintains non-smoking environment.
- Any kind of persuasion will be automatically disqualify candidature.
- BIFFL reserves the right to accept or reject any application without assigning any reason.



**Bangladesh Infrastructure Finance Fund Limited (BIFFL)**  
(A Company under the Ministry of Finance)