

Chief Financial Officer (AVP) for Accounts and Finance Division- 01 post

A) Experience Required: Minimum 6 years of working experience in Bank/ NBFIs in Accounts & Finance Division of which 2 (two) years' experience as Senior Principal Officer (SPO)/ similar post.

B) Academic Profile: Qualified Chartered Accountant (CA) with post graduate/ 4-year Honours degree in Banking/ Finance/Accounting from any reputed public/ private universities.

C) Responsibility:

- Overall responsibility for independently managing the activities of the Accounts and Finance Division of BIFFL including but not limited to:
- Planning, budgeting and monitoring of achieving financial target.
- All internal financial reporting including periodic MIS.
- All external reporting particularly to Bangladesh Bank.
- Quarterly, Half-Yearly and Annual Financial Reporting in compliance with IFRS/ BFRS and regulatory requirements.
- Dealing with internal, external and Bangladesh Bank audits.
- Preparation of Annual Report.
- To have sound knowledge of asset-liability management of the FIs.
- In depth knowledge on Accounting & Financial rules, regulations of Bangladesh Bank and well conversant with Income Tax Law, VAT, Banking Companies Act and other regulatory provisions.
- To have sound knowledge about CAMELS rating reporting, ICCAP, BASEL II & III and Stress testing reporting;
- Should be able to manage books of accounts and ensure transparent financial reporting in line with business and regulatory requirements;
- Ability to formulate financial strategy, business plan/budget & supporting policies and procedures;
- To liaise with the Bangladesh Bank & other Schedule Banks, NBFIs, Local & International Donors and other Govt./Semi-Govt./Autonomous Agencies as per requirement of the organization.

D) Compensation: Tk. 1,35,000 (Gross) per month plus other fringe benefits.

E) Other Qualifications:

- i) Excellent ability in speaking and writing in English and Bengali.
- ii) Capable of multi-tasking with strong presentation skill.
- iii) Excellent proficiency in computer literacy and communication.

F) General Advice & Requirement for the applicant:

- Interested candidates who meet the above criteria are invited to send a full resume, a passport size photograph with a cover letter addressed to the Executive Director & CEO, BIFFL by 20 February 2016 through e-mail to jobs@biffl.org.bd by mentioning the name of the position in subject line, or by post to BIFFL, 4, Anjuman Mufidul Islam Road, Kakrail, Dhaka-1 000.
- Selection will be based purely on merit.
- BIFFL is an equal opportunity employer and strictly maintains non-smoking environment.
- Any kind of persuasion will be automatically disqualify candidature.
- BIFFL reserves the right to accept or reject any application without assigning any reason and only shortlisted candidates will be invited for next selection process



Bangladesh Infrastructure Finance Fund Limited (BIFFL)
(A Company under the Ministry of Finance)